

# WEST UNITED AGRICULTURAL AND HORTICULTURAL SOCIETY

## West Show Terms and Conditions

**Please complete the form with as much detail as possible (the same as last year will not be enough)**

Please ensure that the details on the form are correct and send it to us soon as possible to ensure your pitch is reserved.

Upon receipt of the completed form, we will send you a confirmation that your request/provisional booking has been accepted, and an invoice detailing the cost of the pitch.

Once the invoice has been received, should you not wish to proceed, please advise us as soon as possible.

Only on receipt of payment will a confirmed booking be held for you.

**Due to high demand, all invoices must be paid by the date stated on the invoice. Any pitch fees not paid in full by this date will be reallocated.**

You must comply with all current Guernsey Health & Safety, Hygiene, Fire regulations & West Show rules (see following page) and have adequate appropriate insurance at the time of the show.

You must also complete the attached risk assessment form.

### **Outside Pitches**

All pitches are allocated in order of application. If you would like a pitch in a certain area, please indicate this in the additional details section of the application form. If the pitch you would like is no longer available we will do our best to accommodate you.

### **Tents**

The show has a number of tents for hire, see table below. If you require a tent size not listed please put your request in the additional information box and we will advise you of the cost.

Size	Cost
10 x 10 ft / 3 x 3 metres	£115
12 x 24 ft / 3.6 x 7.4 metres	£225

### **Inside Pitches**

These are sold per table (12ft / 3.6 metres). The price per table is £90.

### **Charity Pitches**

Charity pitches are sold at a flat rate of £60 for a 3 x 3m (10 x 10ft) pitch.

### **Electricity Usage**

If electricity is needed, please indicate in the appropriate box on the application form, and advise why it is required. Electricity is charged at a separate rate to the pitch charge. Electricity is a limited resource on the Showground, prior booking is needed and requests on the day will not be accommodated. Electric will not be supplied until Wednesday morning, unless by prior agreement.

### **Water Usage**

Water is a limited resource on the Showground. There are a number of water stations around the site if you are not sure where your nearest one is please ask when you arrive.

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## Passes

Free entry passes are allocated to each pitch. The amount of passes that you will receive is dependent on the cost of the pitch, as per the table below. Additional two day passes with car park entry are available to purchase at the cost of £6.00 per person. Please enter the number you require on the form, and the cost will be added to your invoice. The passes will be posted to you once payment has been received.

Cost of Pitch	Number of passes allocated
£0 - £100	2
£101 - £300	3
£301 to £500	4
£501 - £750	6
£751 - £1050	8
Charity Pitches	4

## SHOW SITE RULES

### Access on, to and from the site

Delivery vehicles must use Le Rocque gate only unless prior arrangements are made (opposite L'Eree shingle bank).

### Setting Up

All stalls, pitches and catering stands must be set up by 10am on the Wednesday of the Show. All non-display vehicles must be cleared from the showground by 9:45am on the Wednesday and Thursday of the Show.

**Vehicular access to the showground during the hours that it is open to the public (10am-8pm), will be strictly for emergency vehicles only. Limited access, with vehicles being driven at walking pace is allowed after 8pm for stands that wish to close on Thursday. Catering stands are expected to remain open till 11pm on the Thursday.**

Should you need to restock your stand on the Thursday please ensure that this is done before 9:45am.

In strictly emergency situations only, and by arrangement with the Show Managers, requests for vehicles to have access to the showground must be made in advance of the vehicle arriving at the showground.

Stall holders may park on site with prior arrangement when it is necessary due to the type of stand they have. All parking on site must be agreed with the Show Managers prior to 9:00am on the Wednesday of the Show.

All vehicles must park in designated areas as indicated by the Show managers.

### Clearing Down

Please ensure your stand is cleared from the showground by 12noon on the Friday. Inside Table stalls in the main tent should be aware that the tent usually comes down early on the Friday morning so tables should be cleared after 8pm on the Thursday night.

**All rubbish, catering detritus (e.g. cooking oil) and left over stock must be removed and disposed of by the stall holder. An invoice will be sent for clearance of anything that needs to be removed by the Committee, including a disposal charge.**

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No vehicles are to park within 6m (18ft) of any tents which have public access (no exceptions at all) If a vehicle is left in an area which may cause a Health & Safety risk and no owner can be found, the vehicle may be towed away.

**Any decision made by the Show Managers on Show days is final. Abusive or offensive language or behaviour to any Show Manager, Officers of the Society, member of the Committee or Public will not be tolerated by any stall holder or member of staff of any stall. If this occurs the stall holder will be asked to leave the showground and the pitch fee in the first instance would be retained by the Society. Any appeal would need to be made in writing to the President and Committee following the end of the Show.**

For further information, or to make prior arrangements please email the show manager at [thewestshow@cwgsy.net](mailto:thewestshow@cwgsy.net)

If you have any concerns regarding the completion of this form please email [thewestshow@cwgsy.net](mailto:thewestshow@cwgsy.net) or telephone the Show Manager on 07781 112454.

Thank you,

**THE COMMITTEE OF THE WEST UNITED AGRICULTURAL AND HORTICULTURAL  
SOCIETY.**